Button display

① Turn Off/On

② Mute/Unmute microphone (during a call)

③ Volume up

⑤ Multi-function

④ Volume down

⑥ Enable/Disable ambient sound

Buttons and Functions

|	Button	Operation	Function
Right earcup	①	Slide to "❙"	Turn headset on
		Slide to turn Off	Turn headset off
		Slide and hold for 2s in the Bluetooth position	Pair Bluetooth device
		Slide to Bluetooth	Check battery level (when headset is on)
	②	Press	Mute/Unmute microphone (during a call)
	③	Press	Volume up
		Hold	Next track
	④	Press	Volume down
		Hold	Previous track
	⑤	Press	Answer/End call
		Hold	Reject call
		Press	Play/Pause music
		Double click	Call back
	③ ④	Hold Volume+ and Volume- at the same time for 10s	Reset headset
	③ ⑤	Hold Volume+ and Multi-function at the same time	Steady Blue,busylight up
Left earcup	⑥	Press	Enable/Disable ambient sound

LED Indicators
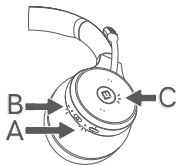
Function	Status	LED
Charging A	Charging	Steady red
	Fully charged	Steady green
Battery status A (indicated by charging LED)	Low/Critically low	Turns red
	Medium	Turns yellow
	Full	Turns green
Bluetooth status B	Bluetooth connected	Stays blue for 5s and then turns off
	Bluetooth pairing	Flashes blue
Operational status C	Call in progress	Auto blue

USB Adapter -- eMeet Adapter A300

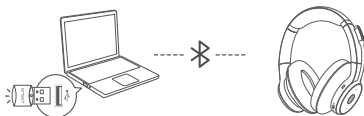To re-pair headset to USB dongle, please download eMeetLink application from www.emeet.ai/e-meetlink for settings.
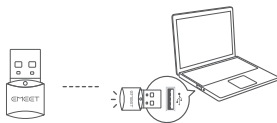
Status	Dongle display
Pairing	Flashes blue
Paired	Steady blue
Incoming call	Green
Skype for Business incoming call	Flashes green
Microphone muted	Steady red
Headset low battery	Flashes red

Connection and Pairing
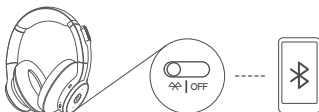
1.Connect to a PC

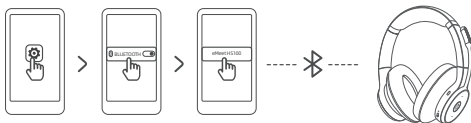Connect eMeet Adapter A300 to one of the PC's USB ports.

To re-pair headset to USB dongle, please download eMeetLink application for settings.

2.Pair a smart phone

1. Slide and hold the On/Off switch to the Bluetooth position until the LED flashes blue and voice guidance is heard.

2.Select eMeet HS100 from the list of available Bluetooth devices on the smart phone.

Power On/Off

Slide the On/Off switch to the On or Off position to power the headset on or off.

Intelligent Wearing Detection

The headset utilizes embedded sensors to perform different operations based on whether or not the user is wearing it.

Auto Pause

Take off the headset when listening to music, playing music will be paused automatically.
Put the headset back on, music will be resumed automatically .
When there is an incoming call, wear the headset, call will be answered automatically.

Auto-mute of Microphone

During a call, the microphone will be automatically muted if you take off the headset. When you put the headset back on, the microphone will be automatically unmuted.

Enable/Disable Intelligent Wearing Detection

Download eMeetLink to Enable/Disable Intelligent Wearing Detection.

Enable/Disable Ambient Noise

When ambient noise is enabled, you will hear ambient noise, and the speaker and microphone will be muted when you are on a call or listening to music.
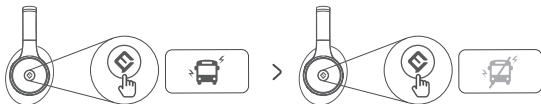
Operational Status Indicator

During a call, the operational status indicator will turn blue automatically.
To manually turn the operational status indicator on/off, press Volume+ and the Multi-function button at the same time.
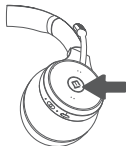

Mute/Unmute Microphone

When using the headset during a call, rotate the microphone to mute/unmute it.

Multiple Call Handling

The headset can answer and handle multiple calls simultaneously.

Status	Action	Function
New incoming call when a call is in progress	Press the Multi-function button	Answer incoming call and keep the current call active
Two calls are answered, with one held and one active	Press the Multi-function button	Switch between held call and active call
New incoming call when a call is ongoing	Hold the Multi-function button	Reject incoming call

Voice Guidance

Voice guidance are announcements that will guide you through set up, or will give you headphone status updates (e.g. connection
and battery status).
By default, the voice guidance function is enabled. You may download eMeetLink to disable this function.

Reset

Resetting the headset clears the list of paired devices and resets all settings.
Hold Volume+ and Volume- at the same time for 10s to restart the headset.

Auto Shutdown

When the headset is powered on, but not being worn, they will automatically shutdown after 8 hours to conserve battery. To turn off this function, please download eMeetLink for settings.

Download Application

Download the eMeetLink PC desktop app for software updates and other custom settings.

Maintenance

- Store the headset in the accompanying pouch.
- To avoid shortened battery life and battery drainage, do not store the headset in hot or cold places (such as in an enclosed vehicle during summer or winter).
- The operating temperature of the headset is between 0°C and 35°C.
- Do not leave the headset unused and uncharged for extended periods. Charge the headset at least once every three months.