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Note: Thanks for purchasing from Odinlake. This manual contains important information so please keep it for further possible uses. If you have any questions that can not be solved by this manual, contact us: customers@odinlake.com

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Warranty

Warranty information needs to be written down on this page by buyers once the product has been received.

Delivery Date: (Month/Date/Year)	
Order No.	Email:
Quantity	Phone Number:
Address: City: State: Country:	
Product Model&Color:	A633-1

If you need any warranty or technical support please contact and send this warranty back to **customers@odinlake.com**



SalesMail:support@odinlake.com
After-salesMail:customers@odinlake.com
CEO(Business Email-Reach CEO Directly):business@odinlake.com

Tips need pay attention by users:

1. Please make sure that all bolts and screws have been tightened properly before actually using the chair. Check all levers, adjust knobs and buttons before everyday use.

P.S: If the cylinder doesn't match the seat plate appropriately, the height adjuster may stop functioning.

- 2. Please inspect the chair twice a year Daily uses can wear down the screws and bolts so regular inspections are important in order to keep you safe.
- 3. No standing on the chair.
- **4.** Please do not press the height adjuster down while adjusting, you only have to lift it slightly to raise or lower the seat. Hard pushing might break the adjuster.
- **5.** If you are giving this chair to a third person/party, please attach this manual with the chair.
- 6. Installation tips-Follow the instruction carefully. Please do not tight up the screws until all screws are lined up at once. This helps you to make changes easier if some steps go wrong. Over-tighting one screw can make other screws hard to tight.
- 7. Please tight all screws again after the set-up process accomplished.



Components

























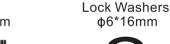


Hardware

Bolts M6*40mm



D x 5 Bolts M6*50mm







Bolts M8*20mm



M x5 Lock Washers φ8*16mm





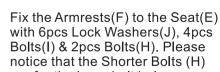
* Each type of bolt and washer has one extra as a spare.

-3





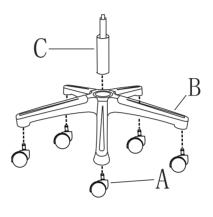
Take the Casters(A) and push them into the 5-star Base(B). Install the Cylinder(C) into the Base(B).

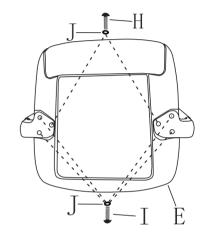


are for the inner bolt holes.

Step 2.

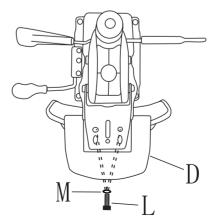
Step 4.

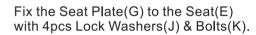


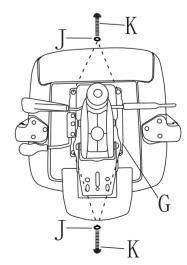


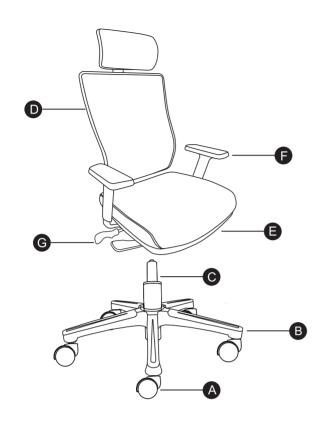
Step 3.

Fix the Backrest(D) to the Seat Plate(G) with 4pcs Lock Washers(M) & Bolts(L).









ITEM	DESCRIPTION	QUANTITY
A	Casters	x 5
В	Base	x 1
0	Cylinder	x 1
D	Backrest	x 1
a	Seat	x 1
•	Armrests	x 2
G	Seat Plate	x 1

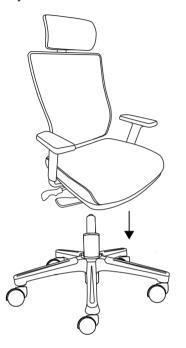


Step 5.

Step 6.

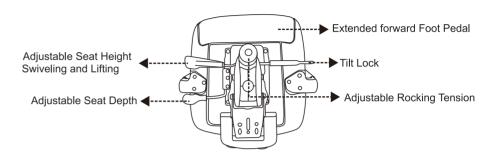
Place the upper part onto the cylinder.







Function



ERGONOMIC DESIGN

Curved design offers adequate high-back with twisting left and right function and headrest angle adjustment and lifting adjustment functions, which can effectively reduce the pain and pressure of the neck and back caused by long time sitting.

STYLISH ARMRESTS

The stylish PP+PU material 3D armrests can be multi-functionally adjusted, the armrest can be adjusted up and down, and the armrest pad can be adjusted forward and backward + rotated left and right, making the chair more modern and less monotonous.

ADJUSTABLE SEAT DEPTH

Pull up the adjustment lever to adjust the seat depth to suit people of different sizes and heights.

ADJUSTABLE HEIGHT

Pull up the adjustment lever then you can raise or lower the seat.

ROCKING FUNCTION

Switch the tilt lock lever to start rocking or lock at certain position. The tension knob (under the seat) can adjust the tilt tension of the backrest.



CHAIRS-FREQUENT QUESTIONS AND ANSWERS

1. How much weight can this chair hold?

The maximum weight capacity is 300 lbs. In general, you will feel very comfortable if you weight about 260 pounds. But if you feel any discomfort, please contact us for technical assistance at customers@odinlake.com

2. What if my lumbar cannot fit on the backrest closely?

The fitness of the lumbar and backrest varies with different user's height. Tuck a cushion between user's lower back and the chair can improve fitness if it isn't snugly.

3. How to clean the mesh office chairs?

Use vacuum cleaner weekly to keep the mesh breathing easily.

Odinlake ergonomic chairs can be washed with warm water and mild detergent. Use a soft brush and be careful when scrubbing or the mesh fiber may break. Apply cleaning solution and cover the dirty area with a wet cloth for 30 minutes to remove the stubborn dirt.

4. How to clean the office chair wheels?

Pull off the wheels by hand or detach with screwdriver when cleaning. Remove dirt and debris with a spray cleaner. And be sure to dry all components thoroughly. After finishing cleaning, wheels need to be polished by greaseless lubricant to keep them operating smoothly.

FREQUENT ASSEMBLING MALFUNCTION

	Malfunction	Reason	How to Fix
1	Abnormal noice	Loose or untightened bolt	Retight all bolts
2	Crooked backrest or armrest	Crooked components during assembling	Loose the bolts, adjust component to correct position and retight
3	Seat can not be raised	The lift valve closed or person sit in the chair	Open the lift valve, do not sit on the seat during adjusting
4	Seat can not be lowered	The lift valve closed, person not sit in the chair or sit unproperly	Open the lift valve, make sure sit in the center of the chair
5	Not rocking	Rocking function is locked	Pull out the adjustment lever
6	Uncomfortable rocking - strong tension	Rocking spring too tight, user's back do not close to backrest	Adjust spring to the left until find the best tension, fit your back to backrest closely
7	Uncomfortable rocking - weak tension	Rocking spring too loose	Adjust spring to the right until find the best tension



WARRANTY RULES

1. Warranty Range

We provide free replacement parts for buyers/users, Warranty only covers the parts of chair. Please pay attention that free tools(allen wrench) are not covered in warranty.

2. Warranty conditions

The parts in damage, which are used in normal referring to the manual instructions. Warranty will not include damages caused by disfollowing the manual.

3. No warranty covered

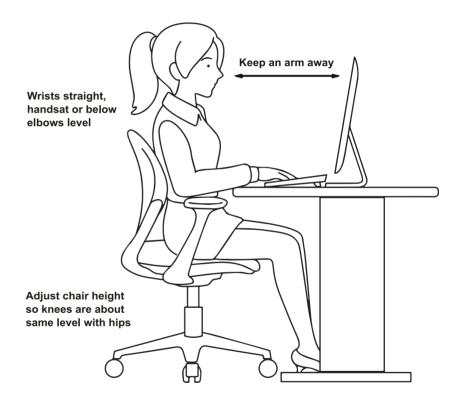
- 1) No proof for damaged parts (usually need clear original picture or video to show the defect parts of chair)
- 2) Failure parts caused by improper operation after purchase. For example, sitting on the armrest may break it.
- 3) The parts fail due to modification, disassemble or repair of product by a third party or customer not following the instruction.
- 4) Other reasons are found that can not prove the damage parts. We shall not be responsible for any intended damage or accidentally damage by the detrimental weather, etc.

4. Attention

Please keep the original package box for 30 days in case you need to return the chair to the seller.

Office Ergonomics: Your How-to-use Guide

A comfortable working space can help you feel better. Give your sitting and working area a makeover with this visual guideline to office ergonomics.



Enjoy your daily life with Odinlake Chairs!



DISCLAIMER



Attention: Ignoring the contents described herein may result in death or injury to the user, or there is a risk of property damage.



Please do not use or store the product in high temperature, high humidity or direct sunlight for a long time.



Please do not repair, modify or disassemble yourself unless you follow the instructions in this manual. It could cause a malfunction.



Do not use this product for infants.



Never sit on the armrest

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- -Please note that we are not responsible for any failure of other products caused by using this product.

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Any Quality Issue:

Please send email to customers@odinlake.com,

take picture and offer your Order No. for Odinlake's easy checking.

Odinlake will provide free replacement parts, send a new chair or refund accordingly.