

novostella

Wholesale Account User Guide

# Novostella Wholesale Purchasing



# WHOLESALE ACCOUNT REGISTRATION



# Apply for An Account

<https://www.novostella.net/pages/wholesale-account-application>

Fill out the application form and click submit.  
We will review the submission and get back to you within one week.

**\*IMPORTANT:**  
Please whitelist the email address **[wholesale@novostella.net](mailto:wholesale@novostella.net)** to ensure our notifications aren't marked as spam.

## Buy at Wholesale Pricing

Do you like to sell novostella products through your own channels to end customers or retailers?  
Do you like to make wholesale orders for your construction projects?  
Apply now by filling out the form below.

**\*ATTENTION:** Please whitelist the email address [wholesale@novostella.net](mailto:wholesale@novostella.net) to ensure our notifications aren't marked as spam.

Wholesale Account Application

First Name\*

Last Name\*

Email\*

Business/Company Name\*

Official Website

Country\*

State & Zip Code\*

Purpose pf Purchasing\*

Please Select

Estimated Order Quantity\*

Please Select

Message

Submit

# Activate Your Account

Clients who are qualified to open a wholesale account will receive a email requesting account activation.

Click “Activate your account” , you will be redirect to a activation page.

Novostella Wholesale Account Activation Inbox x

**Novostella Wholesale** wholesale@novostella.net [via](#) shopifyemail.com  
to me ▾



## Activate your wholesale account

Hi Judy, you've created a new wholesale account at **Novostella Wholesale**.  
All you have to do is activate it.

Activate your account

## Activate Account

Create your password to activate your account.

Password

Confirm Password

ACTIVATE ACCOUNT

Decline Invitation

# Set Your Password

Set a password for your wholesale account.

Click “Activate Account”.

Now you have obtained the access to our  
wholesale store.

# **WHOLESALE ORDERING GUIDE**

# Login

Email

Password

[Forgot your password?](#)

**SIGN IN**

## Step 1: Log In

Novostella wholesale store entry:  
<https://novostella-wholesale.com>

**\*IMPORTANT:**

Please whitelist the email address  
[\*\*wholesale@novostella.net\*\*](mailto:wholesale@novostella.net) to  
ensure our notifications aren't  
marked as spam.



# Step 2: Add to Cart

1—Click “Products” in header to check the product order form.

2—Check price in different currency (NOTE: all orders will be processed in USD)

3—Search products by key words

4—Check product by collection

5—Check product specifications

6—Check inventory, set order quantity.

7—Add product to cart.

8—Click shopping cart to check out

HomeProductsDocuments DownloadDiscount

Search

LED Strip Lights

<<1>>

Product Name	Image	Price	Quantity	SKU	
6M Strip Lights with Dimmer-6000K Cool White (US)		\$9.54	<div>-10+Inventory:247</div>	NTS01-DW-US-NF	<div>Add to cart</div>
6M Strip Lights with Dimmer-3000K Warm White (US)		\$9.54	<div>-10+Inventory:694</div>	NTS01-WW-US-NF	<div>Add to cart</div>
6M RGB Strip Lights--44 Key RF Remote Control (US)		\$12.89	<div>-10+Inventory:607</div>	UT33322-RGB-US-NF	<div>Add to cart</div>
12M RGB Strip Lights--44 Key RF Remote Control (US)		\$20.65	<div>-10+Inventory:679</div>	UT33328-RGB-US-NF	<div>Add to cart</div>

USD

60 items

# Step 3: Complete Shipping Info

Complete your shipping info, click “continue to shipping”. Then click “Continue to Payment”.

novostella  
WHOLESALE

Cart > Information > Shipping > Payment

Contact	judyshi@ustellar.com	<a href="#">Change</a>
Ship to	Ustellar Tech, 722 Thompson Lane, Nashville TN 37204, United States	<a href="#">Change</a>

Shipping method

<input checked="" type="radio"/> Standard (3-5 business days)	\$45.00
---	---------

<a href="#">Continue to payment</a>	<a href="#">Return to information</a>
-------------------------------------	---------------------------------------



88  
6M Strip Lights with Dimmer-3000K Warm White (US) \$839.52

Subtotal	\$839.52
Shipping	\$45.00

Total	USD \$884.52
-------	--------------

## Payment

All transactions are secure and encrypted.

<input checked="" type="radio"/> Credit card			
<input type="text" value="Card number"/>			
<input type="text" value="Name on card"/>			
<input type="text" value="Expiration date (MM / YY)"/>		<input type="text" value="Security code"/>	
<input type="radio"/>			
<input type="radio"/> Bank Deposit			

# Step 4: Fulfill Payment

Select a payment method, make payment.

- Credit Card
- Paypal
- Bank Deposit



# Bank Deposit

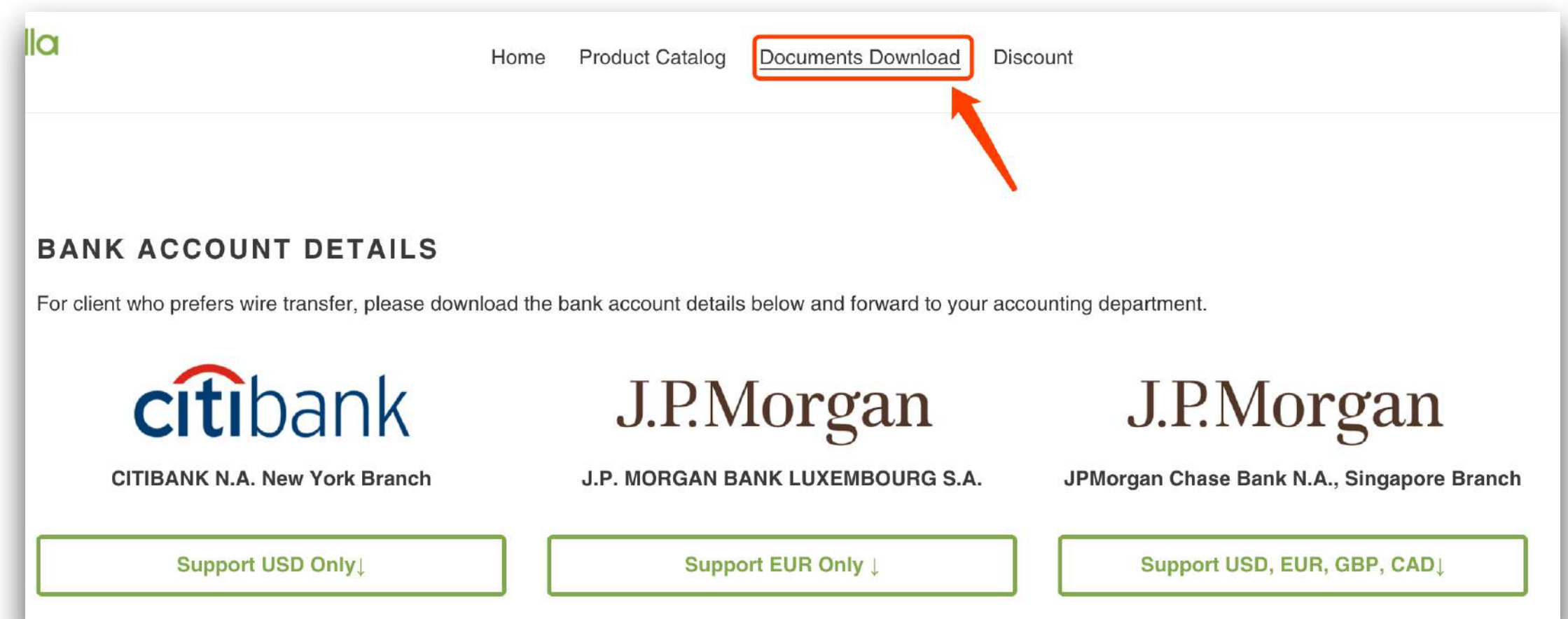
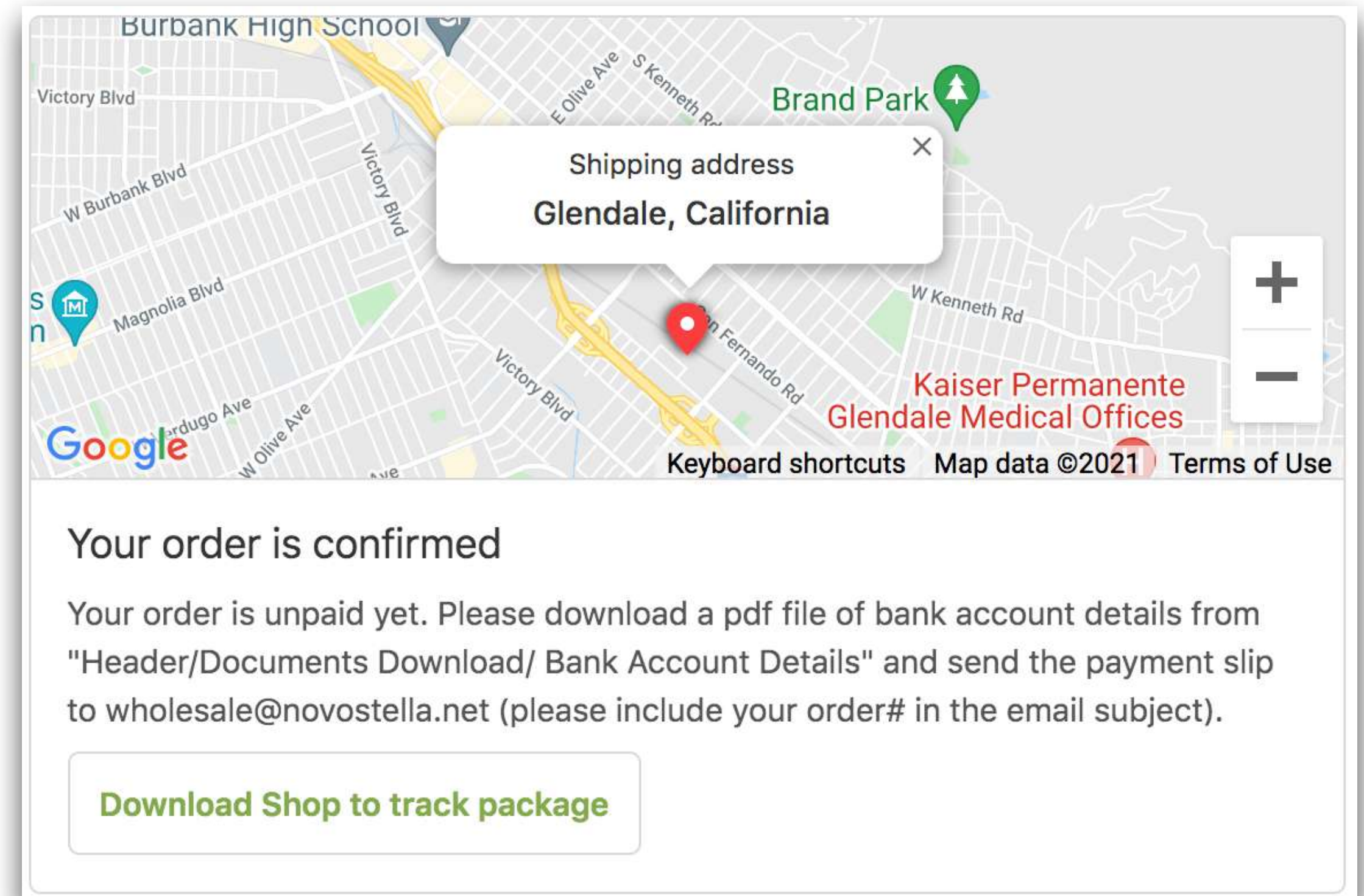
If you choose “Bank Deposit”, please click “Complete Order”, then download the account details in “Header/Documents Download/PAYMENT ACCOUNT DETAILS” .

Transfer the payment and send payment slip to [wholesale@novostella.net](mailto:wholesale@novostella.net)

**\*IMPORTANT**

**Paying without sending payment slip may lead to a delay of shipping.**

**Please include your order# in the email subject.**





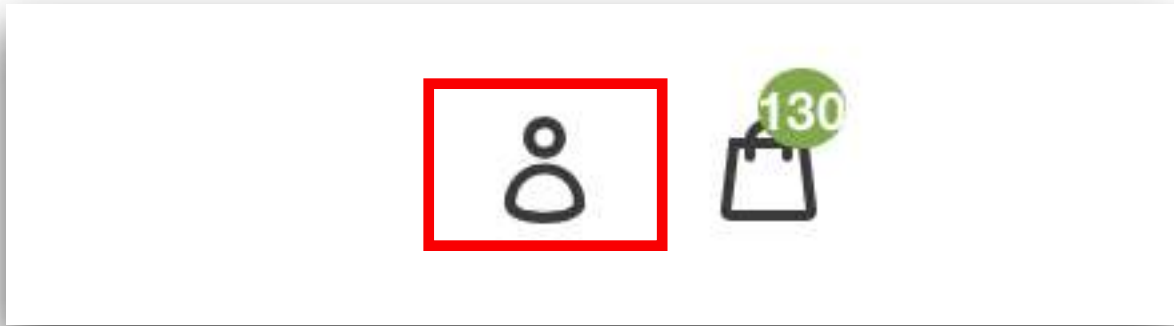
# Step 5: Track Your Order

Click the account button at the top right header to enter your account.

Click order number “NTWS#XXXX” to check order details.

Once payment is received, payment status will be marked as “Paid”. We will arrange shipping within 1 work day.

Tracking info will be displayed below the product title. Notification will be sent to your email as well.



### My Account

Log out

#### ORDER HISTORY

Order	Date	Payment Status	Fulfillment Status	Total
<a href="#">NTWS#1012</a>	June 6, 2021	Paid	Unfulfilled	\$34.54
<a href="#">NTWS#1011</a>	June 3, 2021	Pending	Unfulfilled	\$711.38



### ORDER NTWS#1011

Placed on June 3, 2021 at 1:35 am

PRODUCT	SKU	PRICE	QUANTITY	TOTAL
<u>2 Pack 60W Remote Control RGB Flood Light (EU)</u>				
<div><div>Fulfilled June 11, 2021</div><div><a href="#">Track shipment</a></div><div>DPD #01805087964199</div></div>	NTF66- RGB-EU-2	\$55.78	10	\$557.80



# Important Notice

\*If you have multiple delivery locations, please make sure you are using correct shipping address when making order.

\*The online wholesale store only supports wholesale order shipping from local warehouse. If you want to make bulk order from origin country—China, please contact at [wholesale@novostella.net](mailto:wholesale@novostella.net) for a quotation on EXW Price & Shipping Rate from China.





# FAQ



# How can I get a commercial invoice?

Invoice of your order will be sent to your email address within 2 days after payment is received.

EU and UK customer will receive a VAT invoice with our company's VAT number.

shen zhen shi you shi tuo ki ji you xian gong si

hai shen gang he zuo qu qian wan 518052 Shenzhen

Email: wholesale@novostella.net

Website: www.novostella-wholesale.com

Tel: 86 17503073989

VAT Number: DE318075163

novostella  
WHOLESALE

## SHIPPING ADDRESS CUSTOMER

Judy SHi	judy shi
XXXXXXXX	XXXXXXXX
XXXXXXXX	XXXXXXXX
00100	00100
Finland	Finland
☎ 1324434243	☎ 1 (234) 445-5
✉ judyshi@ustellar.com	✉ judyshi@ustellar.com


## INVOICE

### ORDER NO

NTWS#1011

### ORDER DATE

June 03, 2021

TITLE	SKU	QTY	TAX	UNIT PRICE	TOTAL
 2 Pack 60W Remote Control RGB Flood Light ( EU)	NTF66-RGB-EU-2	10	19%	\$ 55.78	\$ 557.80

## PAYMENT METHOD

Bank Deposit

SUB TOTAL : \$ 557.80

SHIPPING : \$ 40.00

VAT : \$ 113.58

TOTAL PRICE EXC. VAT : \$ 597.80

TOTAL : \$ 711.38

## Thanks for your business.

We truly appreciate your trust, and we'll do our best to continue to give you the service you deserve. We look forward to serving you again.





# How can I get marketing materials?

You could download well designed product images / videos in Header/ Documents Download.

<https://novostella-wholesale.com/pages/documents>

Feel free to use them for marketing purpose.

The screenshot illustrates the process of downloading marketing materials from the Novostella Wholesale website. It shows the navigation menu at the top with 'Documents Download' highlighted. A green arrow points from this menu item to the 'MARKETING MATERIALS' section. This section contains instructions and three buttons for downloading materials for the USA, EU, and UK. Another green arrow points from the 'USA Product' button to a Google Drive interface showing a folder named 'USA' containing sub-folders for 'Ceiling Light', 'Flood Lights', and 'Strip Lights'.

**novostella**  
WHOLESALE

Home Products **Documents Download**

**MARKETING MATERIALS**

Need product images/videos for marketing purpose?  
Download all marketing materials from the link below.

USA Product↓ EU Product↓ UK Product↓

云端硬盘

USA

文件夹

↓ Ceiling Light

📁 Flood Lights

📁 Strip Lights



# Where will my order be shipped from?

USA Warehouse:  
Walnut, CA 91789

UK Warehouse:  
Glenfield LE3 8DX

EU Warehouse:  
Bremen 28197, Germany





# What's the warranty policy?

All items are under 2 years warranty from the original date of purchase of the product by an end consumer .

This warranty does not cover:

- Improper assembly or installation.
- Improper follow-up maintenance.
- Improper use, mishandling, faulty transportation

Please fill out the form at the bottom of the home page for warranty claim. We will get back to you very soon.

## NOTICE

**\*If you are purchasing our products for reselling purpose, please don't ask your end consumer to contact novostella team. We only accept claim from resellers.**



### Warranty Claim Form

Client Name\*

Email\*

Client Type\*

Wholesale Order Number\*

SKU\*

Item Quantity\*

Remedy Method \*

Description of Defective Item\*

Upload File--Proof of Defective Items

Submit